

## **EXTERNAL PROVIDERS QUALITY TERMS AND CONDITIONS REQUIREMENTS.**

**Date of Issue: November 2018**

**Approved by:**



**Name: Tom Soar**

**Position: Managing Director**

### **EXTERNAL PROVIDER REQUIREMENT 01**

Lentus Composites Ltd requires that the External Provider shall maintain the proper identification and revision status specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.

### **EXTERNAL PROVIDER REQUIREMENT 02**

Lentus Composites Ltd reserves the right of final approval of product and services, methods processes and equipment, and the final release of products and services.

### **EXTERNAL PROVIDER REQUIREMENT 03**

Lentus Composites requires that all special processes required by purchase orders must be performed by competent qualified personnel.

### **EXTERNAL PROVIDER REQUIREMENT 04**

Lentus Composites Ltd reserves the right to identify the requirements for interaction with our external providers including;

1. The use of interactive documentation.
2. The use of email/Fax.
3. Documented confirmation methods of all verbal interactions.

### **EXTERNAL PROVIDER REQUIREMENT 05**

Lentus Composites Ltd reserves the right to monitor our external provider's performance including;

1. Supplier Risk.
2. Quality of product or service delivered.
3. On time delivery of product or service.

### **EXTERNAL PROVIDER REQUIREMENT 06**

Lentus Composites Ltd reserves the right to designate requirements for verification or validation activities that we or our customer, intend to perform at the external providers' premises.

### **EXTERNAL PROVIDER REQUIREMENT 07**

Lentus Composites Ltd reserves the right to approve or specify any designs, tests, inspection plans, verifications, criteria for design and development required by Lentus Composites Ltd from an external provider.

### **EXTERNAL PROVIDER REQUIREMENT 08**

Lentus Composites Ltd reserves the right to approve or specify any special requirements, critical items, or key characteristics.

### **EXTERNAL PROVIDER REQUIREMENT 09**

Lentus Composites Ltd reserves the right to approve or specify any test, inspection, and verification (including production process verification).

### **EXTERNAL PROVIDER REQUIREMENT 10**

Lentus Composites Ltd reserves the right to approve or specify the use of statistical techniques for product acceptance and related instructions for acceptance by Lentus Composites Ltd.

**EXTERNAL PROVIDER REQUIREMENT 11**

Lentus Composites Ltd reserves the right to require the need from External providers to;

1. Implement a Quality Management System and we reserve the right to review and approve the External Providers Quality Management System.
2. Require that the External Provider uses customer-designated or approved external providers, including process sources (e.g. special processes).
3. Require the External Provider to notify Lentus Composites Ltd of nonconforming product or services immediately upon discovery and obtain Lentus Composites Ltd approval for nonconforming product disposition.
4. Wherever applicable Lentus Composites Ltd reserves the right to require external providers to show evidence of processes to prevent the use of counterfeit parts.
5. The External Provider is required to: Notify Lentus Composites Ltd of changes in product and/or process, changes of suppliers, and changes of manufacturing facility locations. Lentus Composites Ltd reserves the right to approve such changes.
6. All External Providers are required to: Flow down to the supply chain the applicable requirements including customer requirements.
7. Lentus Composites Ltd reserves the right to require External Providers to provide test specimens for design approval, inspection/verification, investigation, or auditing.
8. Lentus Composites Ltd requires that all External Providers are to retain all records associated with the purchase orders for a minimum of 10 years or as required by contract. Lentus Composites Ltd requires the disposition of such documents to be controlled in accordance with the requirements of applicable QMS's.

**EXTERNAL PROVIDER REQUIREMENT 12**

Lentus Composites Ltd reserves the right of access by our representatives, our customers, and any regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.

**EXTERNAL PROVIDER REQUIREMENT 13**

Lentus Composites Ltd reserves the right to require and request evidence of External Providers ensuring that their personal are aware of:

1. Their contribution to product or service conformity.
2. Their contribution to product safety.
3. The importance of ethical behaviour.

<b>Please confirm receipt of this document and commitment to work in alignment with the above detailed Quality Terms and Conditions.</b>	
<b>Company Name and Address:</b>	
<b>Print Name:</b>	<b>Position:</b>
<b>Signature:</b>	<b>Date:</b>